



## Minutes of the Annual General Meeting Friday 2 January 2026 10.00am

Held at the Onemana Café Marquee

### Present:

Rob & Sandra Andrew	Carol Basham	Ashley Brown
Jennifer & Russell Clark	Stuart Cooper	Annabelle & Clive Couldwell
Neville & Monica Cross	Bill & Ruth Daniels	Paul Durrant
Tony Elson	Elaine & Bruce Fisher	Les & Patsy Fleming
John Freer	Chris Gildea	Joe Griffin
Robin & Rosemary Hambling	Greg Hicks	Christine & Neil Hopkins
Earl Irving	Jennie & Stan Kingma	Kim Mashlan
Chris McDonald	Nick & Leanne McLeay	Christine & Peter Moore
Leticia Murray	Ruhi Pene	Ann Rickerby
Stephen Ruru	Simon Russell	Layne & Judi Sefton
Mike Sheehan	Mark & Masele Siatu'u	Yvonne & Graeme Squire
Shirley Stananought	Bruce Taylor	Anna Thomson
Jennie & John Walters	Kathryn & Craig Weston	Stephanie Zajkowski

### Present (non-member):

Jo Adams  
Richard Claridge

### Apologies:

Reg Basham, Murray Cruickshank (committee member), Christine Irving

### Proxy Votes:

Emma Topp appointed Carol Basham  
Reg Basham appointed Carol Basham  
Bob & Daphne Mills appointed Rob Andrew  
Massey Ratu appointed Ruhi Pene

### Welcome & Update by Chair:

The Chair, Rob Andrew, welcomed everyone to the Annual General Meeting. Rob advised that everyone should have received copies of the relevant documents by email, and would

be taken as read. Copies of the documents were available if needed. Proxies should have been given to the Secretary. He advised that everyone should have signed in, and that the financial members should have received a purple card for voting purposes.

Rob then introduced the current committee members. Members were asked to say their name prior to speaking during the meeting.

**Approve AGM Minutes of 2 January 2025:**

There were no matters arising or changes required to the minutes.

*Resolution: That the minutes of the meeting dated 2 January 2025 be accepted as a true and accurate record.*

Moved – Rob Andrew

Seconded – Kim Mashlan

Passed.

**Report from Jo Adams – Onemana Rural Fire Chief:**

Jo Adams has been in the fire service for 25 years. He identified the following issues within the region over the summer period:

- Vehicles not pulling over to the side of the road to let the emergency vehicles pass.
- People not driving to the road conditions, particularly the narrow, gravel & sometimes steep forestry roads.
- People towing jetskis on inappropriate roads.
- Teenagers driving under the influence of drugs and or alcohol. Parents should be aware of where their children are.
- Drivers not being aware of the emergency button on their phone, in areas where there is no cell phone coverage.
- Drivers need to give precise details of the location – exact location preferable using GPS location, detailed patient assessment, assessment of risk and vehicle accessibility.
- Emergency vehicle access for major events. Eg During Beach Hop emergency vehicles and water tanker are stationed at the top of Onemana Hill.
- Jo noted that in instances where the fire service are called to an emergency, medical emergency responders always remain in the area.

**Chairman's Report:**

Rob Andrew highlighted the main points from his Chairman's report –

- The walk bridges have been repaired
- Metalling has been laid on the lake tracks by 20+ volunteers
- Pond silt has been removed
- The half basketball court has been approved by the TCDC

- There have been various events including the volunteers evening, Family Fun Day, Market Day, Trivia night, Bingo night, Glenn Aitkin music night, mid-winter Christmas function (sell-out), Matariki event, and monthly community morning teas.
- Rob acknowledged the work of Sandra in organising many of the evening events and morning teas.

Rob's plan for the current year is to:

- Complete the half basketball court project.
- Support environmental initiatives and local volunteer groups.
- Deliver community events.
- Strengthen communication and engagement with residents.

Rob acknowledged the support of the community and the numerous volunteers for their tireless efforts.

*Resolution: That the chairman's report for the period be received and approved.*

Moved – Rob Andrew  
 Seconded – Christine Moore  
 Passed.

**Treasurer Report:**

Jennie Kingma delivered the Treasurer's Report:

There are 155 2025/2026 members to date (152 plus 3 new members today). For the previous year there were 156 members.

\$2,900 was received in donations.

\$4,500 was received from the market day.

It was noted that the cancellation of the Dec 2025 market day due to safety reasons with the high wind gusts, will affect the surplus for the year ended 30 September 2026 accounts. Most of this income will be carried forward to the following financial year.

ORCA has \$42,000 in the bank accounts, of which \$20,000 has been earmarked for the basketball court. In Oct 2025 \$35,000 was received from TCDC for the basketball court

*Resolution: That the financial report for the period ending 30 September 2025, and signed 10 December 2025) be received and approved.*

Moved – Jennie Kingma  
 Seconded – Bruce Taylor  
 Passed.

Jennie acknowledged Robert Clarke, the Reviewer. It was agreed at the last committee meeting to make Rob Clarke an honorary member of ORCA, in recognition of his

contribution in reviewing the financial accounts each year. Jennie advised that Rob Clarke is happy to continue as reviewer for the year ending 30 September 2026.

*Resolution: That Rob Clarke be appointed as Reviewer for the financial year ending 30 September 2026.*

Moved – Jennie Kingma  
Seconded – Bruce Taylor  
Passed.

**Community Reports:**

Rob Andrew thanked all the community teams. Rob stated that their time, commitment & generosity made a meaningful difference, and that their efforts did not go unnoticed.

**Onemana Surf Life Saving Club:**

Nick McLeay delivered a summary of the Club report.

- The clubrooms are provided free for all community groups.
- There are currently 26-30 active lifeguards
- They are always after new members. Even if people are not confident in the water, they can become patrol support.
- The beach has been busy this season with 2 minor rescues so far. If there are swells, a rip forms in the southern end of the beach, making it unsafe for families.
- Lifeguards concentrate on monitoring the area between the flags. It has been challenging, with the position of the flags changing 6 times one day due to rips forming.
- With the stream moving where it exits onto the beach, it has caused sand banks along the beach changing the surf conditions.
- The surf club AGM is to be held on Wednesday, and all are welcome to attend.

Kathryn Weston thanked Nick for the wonderful service the Onemana SLSC provides.

**Weedbusters:**

Kathryn Weston and Bruce Taylor delivered a summary of the weedbusters report. The group had laid metal on the lake tracks, the have worked on the Tuna Creek track, planting and clearing in various areas in Onemana. The entranceway to Onemana is a work in progress. Volunteers have been working on the Pokohino and Octopus Bay tracks, which is quite a physical job.

The SH25 entrance is worked on every quarter, with native plantings and mowing.

The weedbusters team would like people to be aware of the weed & noxious plants listed in their report, as once these plants seed, they move onto the reserves and create a lot of work removing them. The team are always on the lookout for mulch for the plants on the reserve.

**Dotterels:**

Chris McDonald delivered a summary of the Dotterels report.

- There is a team of dotterel carers (wearing yellow jackets), who check the nests, perform the counts and check predator traps.
- This has been the best season ever, with 10 fledged dotterels, 3 fledged oyster catchers and 5 dotterel chicks.
- Help from the community has led to the successful results this year.

**Predator Free:**

Les Fleming presented a summary of the Predator Free report.

- There are 38 traps by the streams and at the beach.
- A total of 50 traps have been distributed to local homes. They are expecting 300 rat kills this year, (big increase from last year) with the traps monitored by a small team of volunteers.

**Coast Care:**

Les Fleming presented a summary of the Coast Care report.

- A total of 2,600 plants have been planted this year. Of this total, 1,200 were allocated in June/July, plus additional 1,400 were allocated from other areas, where the teams were not ready to plant.
- The team cleared 17 bags of weed from the dunes this year.
- There was a Coast Care Coromandel pilot scheme this year, where a school adopted a beach. Opoutere School chose to adopt Onemana beach, and spent a day learning about the dotterels, the dunes, the dune structure and predators. They then planted 400 plants in the dunes. Next year they will return for a similar exercise.
- Les expressed his appreciation for all the volunteers.

**John Freer:**

John Freer, District Councillor, gave a report on changes following the local body elections held 3 months ago.

- There are 7 new councillors, which indicated a call for change from the residents.
- John is confident in the people he is working with to do things differently.
- The new council have changed the governance structure. They have established committees aligned with the future direction of the Council. New portfolios have been added – environment and economic development.
- In the previous 3-year period, rates increased by 36%. This year the council will limit the rate increase to between 3 & 3.8%, which equates to several million dollars reduction in expenditure. A mayoral task force has been set up to achieve this, and they are aware of the challenges and pain the reduction in expenditure will cause.
- The Council consultation process is changing, with engagement through:
  - Empowering community boards. They are currently working on the community board terms of reference. Community involvement with Council will be channelled through the local community boards.

- Local community plans – plans where the communities will specify where they want Council to invest their funds. ORCA will be the catalyst to find out what communities want.
- John thanked the volunteers, and is amazed by how much gets done by the Onemana community.
- The council also have a Request for Service, which is there to be used.
- The Chair of the community Board and John Freer wish to attend ORCA meetings. Any concerns or issues can be channelled through ORCA. In cases where the process is not working, John Freer or the Community Board can be approached for assistance.

**Committee Members:**

Rob Andrew thanked Murray Cruickshank and Kim Mashlan, who are stepping down from the committee. Kim was also thanked for her service as secretary.

The following committee members have agreed to remain on the committee:

Rob Andrew  
 Carol Basham  
 Annabelle Couldwell  
 Neville Cross  
 Jennie Kingma  
 Christine Moore  
 Ruhi Pene  
 Bruce Taylor  
 Anna Thomson

Rob Andrew is willing to stand as Chair. There were no other nominations.

*Resolution: That Rob Andrew be elected as Chair.*

Moved – Christine Moore  
 Seconded – Ruhi Pene  
 Passed.

Christine Moore has been filling in for Kim in the secretarial role. There were no other nominations for the position.

*Resolution: That Christine Moore be elected as Secretary.*

Moved – Neville Cross  
 Seconded – Bruce Taylor  
 Passed.

Jennie Kingma is willing to remain as Treasurer. There were no other nominations for the role.

*Resolution: That Jennie Kingma be elected as Treasurer.*

Moved – Rob Andrew  
Seconded – Christine Moore  
Passed.

There remain 3 vacancies on the committee, with 2 nominations put forward. Leticia Murray was seconded onto the committee in September 2025.

*Resolution: That Leticia Murray be elected as committee member.*

Moved – Sandra Andrew  
Seconded – Annabelle Couldwell  
Passed.

*Resolution: That Earl Irving be elected as committee member.*

Moved – Carol Bashan  
Seconded – Ruhi Pene  
Passed.

**Membership Subscription:**

Rob Andrew proposed that the membership subscription remain at \$25. Bruce Taylor noted that the main income earner for ORCA is the market day. Due to the cancellation of the December 2025 market day, this income will either be refunded or carried forward. Therefore, the committee will need to be prudent in terms of future expenditure.

*Resolution: That the membership subscription remain at \$25.*

Moved – Rob Andrew  
Seconded – Bruce Taylor  
Passed.

**Constitution:**

Bruce Taylor outlined the process and requirements for the new Constitution, which needs to be filed with Internal Affairs by 5 April 2026. The Dept of Internal Affairs template was used as the basis for the document. There are pros and cons in becoming an incorporated society. He outlined the voting in favour of the remaining as an incorporated society. Murray Cruickshank voted against due to high administration requirements. Bruce Taylor abstained, and all other members voted for incorporation.

Bruce noted the Onemana SLSC & Onemana Pools, along with a majority of small organisations have all chosen to keep the incorporated society status. He thought this was probably because it offers limited liability. ORCA does have insurance to cover this (apart from the market day event).

Since the constitution was emailed to members, one resident wanted the word “preservation” added to the document. Bruce has left the constitution unchanged, on the understanding that phrase “to promote the development, protection & maintenance of the area” used in the document is inclusive of the intent/meaning.

*Resolution: That the new constitution as emailed be approved.*

Moved – Bruce Taylor

Seconded – Kim Mashlan

Passed.

**Basketball Court:**

Rob Andrew outlined the process for the half basketball court.

- In October 2024, Rob Andrew & Ruhi Pene approached the Whangamata Community Board for funding. It was deferred and were told to come back in June/July 2025, but they very supportive of the project.
- Early 2025, ORCA completed the consultation process with the community. There was a total of 97 replies; 95 for and 2 against.
- The residents directly affected by the basketball court received more personalised letters – 32 from Oratia Place and 2 from Onemana Drive. There were 22 for, 9 no replies, 1 against and 2 unable to be delivered. (These responses formed part of the 97 replies outlined above.)
- The Council approved \$35,000 for the project plus \$20,000 commitment was made from ORCA.
- Bruce Scott managed and prepared all the documents required for the resource consent. It was a 9 week process once the resource consent was submitted to Council.
- Because TCDC had already approved the funding, and they also owned the land, TCDC required a Commissioner to do the final approval. This took a further 9 weeks.
- Once approved, the contractor was voted by the committee. Grant Thomson (a Onemana home-owner) was awarded the contract from 2 quotes received. The quote from QSC was \$14,000 higher than the quote from Grant Thomson.
- Due to the consent delays, the court could not be started before Christmas, and has been deferred until after the school holidays.

The question was asked by Kathryn Weston as to whether netball hoop could be installed. Rob replied that the resource consent does not allow for netball hoops. They are looking a adding a net at a later stage to allow for pickle ball and there is also space for a soccer net.

The position of the court was clarified. It will be between the car park and tennis courts.

**4WD Vehicles:**

Rob Andrew reported that he has been in contact with the Rayonier Forestry Manager Rob Schoonderwoerd, who agreed to put rocks along Whitipirorua Road. Rob has been pleased with Rayonier's response. However, within 2 weeks of the boulders being laid, the 4WD owners used strops to pull the smaller rocks out. Rob Andrew had already messaged Rayonier to advise that there were not enough rocks as needed along Whitipirorua Road.

In the past the Police have not been concerned. Rob Andrew & Ruhi Pene will approach the Police again to see if there is anything that can be done about it. It is not Council land, so TCDC are unable to assist.

Annabelle Couldwell has approached the National 4WD club for assistance.

Kathryn Weston suggested using old farming equipment.

Bruce Taylor advised that he had a quote for things rather like tank traps, but the cost of these would be prohibitive.

John Freer noted that a security guard has been seen talking to 2-3 4WD owners today.

John stated that it was good to see the forestry company being proactive.

Greg Hicks brought up the issue of the Pokohino Road usage. The skid sites used by the 4WD vehicles is the worst he had seen. The 4WD vehicles are travelling at speed along this road, which is narrow and all gravel, with the risk that something serious will happen. Greg suggested that signage should be in place indicating speed limited, and that fines can be imposed. Rob Andrew agreed to take this suggestion to Rayonier.

Kathryn Weston suggesting closing the road. Bruce Taylor replied that it is a forestry road and they have an obligation to keep it open for public use during designated hours.

Simon Russell advised that signage should remind people that vehicles are not insured on Forestry Roads.

Stu Cooper talked about the dangers of the stone projectiles caused by 4WD vehicles, and that they should have a designated area for their activity.

Rob asked the residents to email him regarding any suggestions that they would like taken to Rayonier management.

**Security Camera:**

The Whangamata Community Board approved \$12,000 for a new security camera at the entrance to Onemana, by the fire station. The installation has been delayed as fibre needs to be installed to run the camera. ORCA is waiting on the final cost for this project, and if there is a minor shortfall in the approved budget, it will be funded by ORCA.

**General Business:**

Kathryn Weston asked whether there was any progression on the footpath from the carpark by the playground to the beach. Rob Andrew replied that this project has not been progressed any further yet, with priority being given to the basketball project.

Christine Hopkins asked if there could be advertising in the display cases or by the café, giving information about ORCA & Onemana to visitors to the area. The committee will follow this up. Rob Andrew advised that new booklets are available now for people buying into the community.

Jennifer Clark advertised the Onemana Fishing Club, and invited anyone interested to a meet & greet BBQ, as advertised on Facebook.

Onemana Pools representative thanked ORCA for the donation they made.

Ruhi Pene thanked the committee and Kim Mashlan as a long-term member.

Bruce Taylor advised that the marquee is due to come down on January 10, and helpers are needed.

Bruce Taylor stated that if any members of the public had any ideas of what they would like to see in Onemana, please forward your ideas to anyone on the Committee.

**Annual General Meeting Closure:**

The meeting was closed at 11.15am

**Next Meeting:**

The next AGM will be held on 2 January 2027.